

2026-OCT-16

Sent By E-Mail

Mark Chase
Nanaimo Area Indoor Tennis Society (NAITS)
S0074149

Dear Mark,

RE: Next Steps – Westwood Tennis Bubble

Thank you for meeting with Dale Lindsay and myself this morning. It was a very positive discussion.

This letter serves as formal notification of the contents of our discussion and associated next steps as follows:

- At its Special In-Camera Meeting on 2026-OCT-14, Nanaimo City Council (Council) voted to support retaining the tennis bubble at 2367 Arbot Road and directed Staff to work with a non-profit operator to establish a one-year Licence of Use Agreement (the Agreement) for the facility's future operation.
- Council directed that the agreement be cost-neutral to the City of Nanaimo (the City), with the non-profit operator responsible for all ongoing operating, maintenance, capital costs and liability associated with the facility.
- Council further directed that the agreement include provisions for making a portion of court time available for public booking and include access opportunities for the City's Leisure Economic Access Pass (LEAP) clients, to support broader community access to the facility.

With this direction in place, we would like to work with the Nanaimo Area Indoor Tennis Society (NAITS) to develop a draft Agreement for Council's consideration and approval. Our intention is to work collaboratively and promptly with you to establish an operating model that fulfills Council's direction.

Please note that the Westwood Tennis Club will cease operations on 2026-NOV-01, and that the City is scheduled to take ownership of the property on 2026-DEC-18. The bubble will remain inflated; however, the courts will not be available during the transition period. Access to the bubble will be provided once an agreement has been established and approved. As discussed, the earliest possible effective date would be 2026-DEC-18. While there is no prescribed deadline for presenting a draft Agreement to Council, establishing an agreement that fulfills Council's direction is a priority for the City and we do hope to present something to Council this Winter.

The City will not be issuing a media statement today. You may, however, share the details of our discussion with your networks if you wish.

We look forward to working with you and other NAITs representatives to develop the details of the proposed Agreement. Thank you again for the constructive discussion and for your interest in helping make this opportunity viable and accessible for the community.

Sincerely,



Charlotte Davis
Director, Parks Recreation & Culture
City of Nanaimo

cc: Dale Lindsay, CAO
Lisa Bhopalsingh, General Manager, Community
Services & Deputy CAO
Laura Mercer, General Manager, Corporate Services

Nancy Skeels, Manager, Real Estate